

# Notice of meeting and agenda

## Finance and Resources Committee

**10.00am, Thursday, 21st January, 2021**

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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Tel: 0131 529 4107 / 0131 529 3009

## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 Urbanist Hotels
- 3.2 Royal High School Preservation Trust

## **4. Minutes**

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- 4.1 Minute of the Finance and Resources Committee of 3 December 2020 - submitted for approval as a correct record 7 - 18

## **5. Forward Planning**

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- 5.1 Finance and Resources Committee Work Programme 19 - 28
- 5.2 Finance and Resources Committee Rolling Actions Log 29 - 36

## **6. Business Bulletin**

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- 6.1 Business Bulletin 37 - 40

## **7. Executive decisions**

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- 7.1 Revenue Budget 2020/21: Month Eight Position – Report by the Executive Director of Resources 41 - 58
- 7.2 2020-30 Capital Budget Strategy - 2020/21 Month Eight Monitoring – Report by the Executive Director of Resources 59 - 68

<b>7.3</b>	Resources Directorate: Revenue Budget Monitoring 2020/21 - Month Eight position – Report by the Executive Director of Resources	69 - 76
<b>7.4</b>	Chief Executive’s Service - Revenue Budget Monitoring 2020/21 - Month Eight position – Report by the Chief Executive	77 - 82
<b>7.5</b>	Change in Accounting Policy - Capitalisation of Interest Costs – Report by the Executive Director of Resources	83 - 86
<b>7.6</b>	Civic Hospitality Policy and Budget Adjustments – Report by the Chief Executive	87 - 96
<b>7.7</b>	Workforce Dashboard - November 2020 – Report by the Executive Director of Resources	97 - 108
<b>7.8</b>	Award of a Contract for the Provision of Temporary Agency Staff, Permanent, Fixed Term Contract and Short-Term Supply Resources – Report by the Executive Director of Resources	109 - 116
<b>7.9</b>	3-11 West Granton Road, Edinburgh – Proposed Lease – Report by the Executive Director of Resources	117 - 122
<b>7.10</b>	Extension of Contract – Consultancy Services for Edinburgh Tram York Place to Newhaven Project – Report by the Executive Director of Place	123 - 126
<b>7.11</b>	Contract Award for the Transfer of Waste to Disposal Outlets – Report by the Executive Director of Place	127 - 132
<b>7.12</b>	Housing Energy Projects Delivery Partner Framework Agreement 2021-2025 – Report by the Executive Director of Place	133 - 140
<b>7.13</b>	Bustracker - Additional Provision Due to Covid-19 – Report by the Executive Director of Place	141 - 146
<b>7.14</b>	Internal Audit: Overdue Findings and Key Performance Indicators at 30 October 2020 - referral from the Governance, Risk and Best	147 - 252

## 8. Routine decisions

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|-----|---|-----------|
| 8.1 | Restaurant Unit, Assembly Rooms, 54 George Street, Edinburgh – Update on Proposed Lease – Report by the Executive Director of Resources | 253 - 258 |
| 8.2 | 5 Hamilton Place, Edinburgh – Proposed New Lease – Report by the Executive Director of Resources  | 259 - 262 |

## 9. Motions

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- 9.1 None.

## 10. Resolution to consider in private

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- 10.1 The Sub-Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 9 of Part 1 of Schedule 7A of the Act.

## 11. Private Reports

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|------|--|-----------|
| 11.1 | Former Royal High School, Regent Road, Edinburgh - Options Paper – Report by the Executive Director of Resources and the Executive Director of Place | 263 - 270 |
| 11.2 | Council Commercial Property Portfolio - Update Report – Report by the Executive Director of Resources  | 271 - 276 |
| 11.3 | JC Decaux Contract – Report by the Executive Director of Resources   | 277 - 282 |

### Andrew Kerr

Chief Executive

## **Committee Members**

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Councillor Rob Munn (Convener), Councillor Joan Griffiths (Vice-Convener), Councillor Alasdair Rankin, Councillor Chas Booth, Councillor Graeme Bruce, Councillor Gavin Corbett, Councillor George Gordon, Councillor Graham Hutchison, Councillor Andrew Johnston, Councillor Neil Ross and Councillor Mandy Watt

## **Information about the Finance and Resources Committee**

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The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Finance and Resources Committee is being held virtually by Microsoft Teams.

## **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman or Sarah Stirling, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4107 / 0131 529 3009, email [rachel.gentleman@edinburgh.gov.uk](mailto:rachel.gentleman@edinburgh.gov.uk) / [sarah.stirling@edinburgh.gov.uk](mailto:sarah.stirling@edinburgh.gov.uk).

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